



The Ocean City Arts Center Holiday Art Sale will be held on Saturday, December 1st, 10:00 a.m. – 3:30 p.m. downstairs in the Cultural Center Atrium and upstairs in the Arts Center Gallery. During this sale, the Arts Center waives its normal 35% commission on items sold on its premises as a holiday “thank you” to our members, students, teachers and gift shop vendors for your support of the Arts Center throughout the year!

We will be purchasing print advertising in the local newspapers to promote this event and to help defray the cost, there will be a \$20 per table fee. Tables will be assigned on **a first paid RSVP basis**. There are 10 tables available in the Atrium and 5 tables available in the Gallery.

Set-up will begin at 9:00 a.m. on Dec. 1st. Table assignments will be taped to the tables. You are expected to set-up, staff your table and to clean up at end of the day. You must vacate the premises by 4:00 p.m. All payments will be made by customers directly to vendors; be sure to bring a cash box and money to make change for your customers. Each vendor is responsible for reporting to the state sales tax collected; OCAC does not need this information.

While credit card sales are not encouraged, we will accept credit cards for sales over \$25 at the Arts Center’s front desk. However, in order to legally be able to provide this service to you, the Center must take 30% commission on the sale and you will be mailed a check for the balance. Sales tax is added to all applicable credit card sales.

Please complete the attached form and return with payment to my attention no later than November 26th. Checks payable to OCAC.

Warm regards,
Christine Harry
Marketing & Education Coordinator
(609) 399-7628
email: christineh@oceancityartscenter.org

OCAC HOLIDAY ART SALE
December 1, 2007 10:00 a.m. – 3:30 p.m.

IMPORTANT: RETURN BY NOVEMBER 19th with \$20 payment.

Tables will be assigned on a first paid RSVP basis.

There are 10 tables available in the Atrium and 10 tables available in the Gallery.

TABLE LOCATION PREFERRED: (circle one) Atrium Gallery

Name	Phone #
Items for sale:	

RETURN COMPLETED FORM WITH PAYMENT (Checks payable to OCAC):

**ATTN: Christine Harry
OC Arts Center
1735 Simpson Ave.
Ocean City NJ 08226**

OFFICE USE ONLY: Date Received with payment: _____